

CUSTOMER OR REPRESENTATIVE MUST BE PRESENT FOR SITE VISIT. Additional site visits due to absence at original site visit or for changes to original layout will have a service fee of \$200.00 due prior to additional site visit.

CUSTOMER INFORMATION

Name: _____ Home Phone: _____ Bus Phone: _____
 Mailing Address: _____ City/Town: _____ Prov: _____
 Postal code: _____ Meter #(if applicable): _____ API Account #: _____
 Property Address: 911#/Civic# _____ Lot _____ Conc _____ Township _____
 Street Name: _____ Municipality: _____

The contractor named below is authorized to receive account information and act on my behalf for completion of this application and subsequent work requests:

Customer Name: _____ Signature: _____
 Contractor: _____ Phone _____ Cell: _____ Fax: _____

Indicate whether New Service or Service Upgrade by checking one of the following:

NEW SERVICE (new building OR service that has been disconnected for over six months) _____

SERVICE UPGRADE (Change to an existing service) _____

For existing services: Is meter base location changing? Yes ___ No ___

Complete all of the following: Service Size _____ Amp 1 or 3 phase? _____ Voltage _____

***For General services greater than 200A and/or 3 phase, an Application for General Service is to be completed & proposed metering requirements reviewed by API Meter Dept.**

Type: Residential ___ Seasonal ___ General ___ Service Type: Underground _____ Overhead _____

Is central meter required? No ___ Yes ___ Is a Self-Contained meter Required? No ___ Yes ___

Heating Source Electric ___ Gas ___ Oil ___ Wood ___ Propane ___ Other (specify) _____

Is there a power line along the roadway servicing the property now? Yes ___ No ___

Is the power line on the same side of roadway as the property? Yes ___ No ___

Distance to building from nearest pole: _____ Name or address of closest site with power: _____

Will any part of the service be located on or across private property owned by others? Yes _____ No _____

If Yes, does the customer have a registered easement permitting such location? Yes ___ No ___ If yes, attach copy. If no, what written authority does customer have for such location (*attach copy and additional page, if necessary*) _____

It is the customer's responsibility to ensure that all equipment, including poles and service wire, is located within the boundaries of the customer property or to ensure that legal authorization to cross other land is obtained.

PLEASE NOTE: API WILL HAVE FINAL APPROVAL ON METER BASE LOCATION
 Service Layout is to be checked by API and completed **PRIOR** to any disconnect/reconnect being scheduled.

IF A CHANGE TO THE APPROVED SERVICE LAYOUT AND/OR POWER LINE ROUTE MODIFICATIONS ARE REQUESTED, A SERVICE CHARGE OF \$200.00 WILL APPLY.

Note: If API is required to construct a line on public property to service your property, an engineering fee, in addition to construction costs, will apply.

For disconnect/reconnect of services only, a field service charge of \$185.00 will apply.

REQUIREMENTS FOR SERVICE CONNECTION:

- If new metered service, an Application and Contract for Electric Service is to be signed. To inquire about payment options, deposits, etc., contact Customer Service at 1-705-256-3850 or toll free at 1-877-457-7378.
- **Requirement for location of the meter is that it be within 10 feet (3 metres) of the driveway.** Refer to Electrical Safety Code for other requirements.
- If a 400 Amp Self-Contained meter base is to be installed, the Instrument Transformer Data Test Card must be received by API's Meter Department before the service is connected.
- Connection authorization issued by **Electrical Safety Authority**. The customer is responsible for ensuring proper permits are obtained & inspections scheduled (E.S.A.: 1-877-372-7233 – www.esasafe.com)

NOTE: The following must be staked prior to the Service Layout site visit:

- **Property bars**
- **Building site**
- **Pole locations**

<p>Please provide detailed directions and description of work to be done: _____</p> <p>_____</p> <p>_____</p>
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Please provide a rough sketch in the blank space below. Sketch is to include aerial view of roadway, driveway, building location, approximate distance to building, and preferred location of meter.