

- | STEP | CHECK LIST |
|----------------------------|--|
| <input type="checkbox"/> 1 | Hire a Licensed Electrical Contractor (Optional) |
| <input type="checkbox"/> 2 | Determine service size |
| <input type="checkbox"/> 3 | Determine service supply |
| <input type="checkbox"/> 4 | Confirm distance from nearest utility pole |
| <input type="checkbox"/> 5 | Stake property bars, building site and pole locations |
| <input type="checkbox"/> 6 | ESA Electrical Permit |
| <input type="checkbox"/> 7 | Complete Connection Application and send to API to schedule site visit |

Note: According to the Ontario Energy Board Regulations, API cannot perform work on private property unless we own the infrastructure. Please consult with an electrical contractor for all matters regarding work on private property.

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API CUSTOMER SERVICE

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New Service Connection



Getting Connected with Algoma Power Inc

YOUR STEP BY STEP GUIDE TO GETTING YOUR NEW SERVICE CONNECTED

Please Note: All electrical work on private property is the owner's responsibility and falls under the Electrical Safety Code.



STEP 1

You must decide if you're going to do the electrical work yourself or hire a licensed electrical contractor. A list of licensed electrical contractors can be obtained from the Electrical Safety Authority (ESA):

ESA website www.pluginsafely.ca

Phone 1-877-372-7233

STEP 2

What size of service do you require? 100 AMP, 200 AMP or larger? If you're uncertain consult an electrician.

STEP 3

Decide how you are going to supply your service. Overhead or underground? Each property is unique. You will need to decide which is best for you.



STEP 4

How far will the proposed service be from API's existing distribution system? If your service is too far, you'll need to bring the primary voltage closer. If you're unsure, consult with an electrician.

STEP 5

Ensure you have your property bars located. Your building site and all proposed pole locations shall be staked prior to Algoma Power's site visit.

STEP 6

An Electrical Safety Permit is required before any electrical work is started. If you are doing the work yourself, contact the Electrical Safety Authority. If you've decided on a contractor, the contractor is responsible for obtaining the permit.

[Contact Algoma Power Inc.](#)

STEP 7

Once steps 1-6 are complete, it is time to schedule a site visit with an API technician. The Connection Application can be obtained by visiting our website at www.algomapower.com or by contacting our Customer Service department.

When the completed Connection Application is received by our Customer Service department, a site visit appointment will be scheduled for you. You or your contractor must be present for the site visit.

