

Note: The power line will not be energized until your service has been inspected and approved for connection by the Electrical Safety Authority.

#### STEP 7

The final step of this process is to review Step 10 in the Process for the Construction of the network Expansion. This is found within the Customer Guidelines For Construction of New API Power Lines.

Note: A completed "Transfer Of Privately Built Line Extensions Form" is required regardless of who constructed the power line for you.

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#### API CUSTOMER SERVICE

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## Line Extension



**Getting Connected with  
Algoma Power Inc**

# YOUR STEP BY STEP GUIDE TO YOUR LINE EXTENSION

You've decided to build that dream home or cottage getaway. However, there isn't a utility pole in sight. This simple guide is to walk you through the process of a Power Line Extension.

## STEP 1

Visit our website in order to review API's Conditions of Service (Sections 2.1.0.8-2.1.4) and Customer Guidelines for Construction of New Power Lines (found under Forms). These documents are available in PDF format and can be downloaded and printed for your reference.

[www.algomapower.com](http://www.algomapower.com)

## STEP 2

Obtain a Property or Subdivision plan. This is the plan approved for the property under the Planning Act. Plans can be obtained at the Land Registry Office located in the ServiceOntario building at 420 Queen St E (next to Court House) in Sault Ste Marie. They may be contacted by phone at (705) 253-8887. This plan is required to assist the API Technician in determining the property boundary and the road allowance.



## STEP 3

The cost for Engineering and Design time will be based on a review of your plans. This cost will have to be paid before the line design is completed. Payment must be made in Canadian funds by Certified Cheque or Money Order only.

## STEP 4

Schedule your service layout site visit with Customer Service. The Service Layout Application can be obtained by visiting our office at 2 Sackville Road, Suite A, in Sault Ste Marie, or by visiting our website at [www.algomapower.com](http://www.algomapower.com).

When the completed service layout application, accompanied by the property plan, are received in our office, a site visit appointment will be scheduled for you. You or your contractor must be present for the site visit.

## STEP 5

Once your payment has been received a site visit will be scheduled to determine the following:

- The route of the proposed line
- Identify forestry issues
- Land acquisition requirements
- Connection point of the new line



## STEP 6

An estimate for construction of the power line is completed and sent to you from our Customer Service Department.

**Note:** Power line construction along Public Roadways can be contestable work. Please talk with API Engineering to identify contestable work.

What occurs next depends on who you chose to construct your power line.

## STEP 7

Choose your contractor.

If you choose API, the following steps will occur.

- Poles and anchors or staked
- Land Acquisitions
- Township review of proposed plan
- Forestry work planned
- Pole work planned

If you choose a contractor, the following steps will occur.

- Algoma Power stakes poles and anchors
- Your contractor will sign out the USF Standards book from Algoma Power
- You or your contractor are responsible for Land Acquisitions, Township approvals and Forestry work
- Your contractor will build power line.
- API will commission the line or you may opt to have the Electrical Safety Authority inspect the line for you.